MINNESOTA QUILTHERS BOARD MEETING – March 27, 2018


PRESIDENT ADRIANNE LEMBERG called the Joint meeting of the Board and Finance to order at 5:01 pm.

FINANCIAL MEETING:

BOOKKEEPER’S REPORT: Renae Shields, MQ Bookkeeper, reported the finance report and review for March 2017 to March 2018. Financials are reviewed to show how our expenses versus receivables are in relation to a year ago. It was reported that everything is on track and in areas where they might have a difference is in relation to how things are received. Renae reports these differences and when needed brings this to the attention of the Board. No Board action needed.

TREASURER’S REPORT -

Vicci Mattsfield, Treasurer – Pat Curtner moved to approve the Financial Statement for February 2018 and Lynette Wass seconded. Motion approved. Motion to reinvest the CD coming due on March 31 for an additional year. Moved by Kathie Simon Frank and seconded by Mary Tague. Motion approved.

SECRETARY’S REPORT: Mary Tague moved to approve the minutes as amended and Vicci Mattsfield seconded. Minutes approved.

SHOW REPORT: Brenda Lyseng, Show Director – Reviewed the Show progress.

Lecture pass – refund to committee members that purchased a pass. Sending email to those who have this pass to request if they would like to receive a refund or donate to the show fund.

Show Merchandise available for online ordering. Vicci Mattsfield moved to approve the proposal to sell apparel from our website contingent on review by the Auditors with their approval and seconded by Rose Allen. Motion approved.

Truck rental for the Show: 3 bids were presented for review. Insurance coverage plans were gone over. Brenda will check with each company regarding insurance coverage and email the board of her selection for approval.

May garage sale managed by the Door Prize committee. Bring items in April for the garage sale.

BRIEF REPORT FROM COMMITTEES:

LRPP – Elise Frederick, President Elect – no report this month.

MQP – No report

MN Historical and Cultural Society Grant awarded to MQ - $1750 was received.

DIRECTOR’S REPORTS

Minnesota Quilters will be a statewide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities.
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EXECUTIVE COMMITTEE

Financial Enhancement Strategy Committee – Rose Allen, Co-Past President – Mary Tague, Membership Co-Director are developing policy, grant writing, and fundraising procedures.

Target Center – Sharon Lawrence reported on the invitation by the Minnesota Twins to recruit nonprofit organizations to provide staffing for their concession stands. Kathy Simon Frank and Sharon Lawrence attended in January. No action.

Nominations for next year’s board - Rose Allen, Past President will present slate of nominees at the MQ meeting in April.

Communication: Karen Knoll, Communications Co-Director, nominated Peggy Stockwell to fill the vacancy as Communications Co-Director. Moved by Pat Curtner to appoint Peggy Stockwell to fill the vacant Communications Co-Director position to the Board. Seconded by Karen Knoll. Motion approved.

Welcome Peggy.

EDUCATION – Merle Pratt and Diane Rose, Co-Directors

Review calendar- Firming up monthly membership meeting speakers.

OPERATIONS

Karen Newman, Operations Co-Director: MQ Bookkeeper will be getting a new laptop. Kathie Simon Frank – Fire Marshall came for review. Merle Pratt and Kathie Simon Frank organized the storage room per request. Meeting to review lease and to extend our time. We are 2 years in of the 3-year lease.

Social media policy – Elise Frederick – Developing a social media policy to cover MQ’s various outlets.

MEMBERSHIP – Lynette Wass – Mary Tague Membership Co-Directors – Setting up job descriptions for all the committees.

Volunteer Brunch on Saturday for Volunteers at both MQ meetings.

OTHER BUSINESS

Machine quilted whole cloth satin quilt – September auction.

Accuquilt machine donation – silent auction for May.

Notes from office for newsletter article – Debra Svedberg requesting office supplies. Further discussion with staff before sending out to membership.

ADJOURNMENT - Rose Allen moved and Kathie Simon Frank seconded to adjourn. Meeting adjourned at 7:11 pm.

Minutes for March 27, 2018 – Submitted by Sharon Lawrence, Secretary. Motion to approve minutes by Pat Curtner and seconded by Vicci Mattsfield. Motion passed on 5/22/2018.

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