

MINNESOTA QUILTERS BOD MEETING MINUTES  
Tuesday January 20, 2009  
Meeting held at MQ Office, Textile Center, Minneapolis, MN

**Attending:** Mary Brandt, Yvonne Curran, Kathie Simon Frank, Linda Lysdahl, Miki Peine, Sue Rutford, Char Wenger, Cindy Wilson, Linda Wines, Kathleen Winters, and visitors Jill Schultz and Jan Walstrom **Absent:** Sue Sandager, Rebecca McPeek

**Call to Order and Announcements** (Mary Brandt)

Mary Brandt called the meeting to order at 6:30 pm. She distributed mail. She asked everyone to record on the Volunteer Record Sheet the number of hours they volunteered in the past month.

**Roll Call and Minutes** (Kathie Simon Frank)

Kathie Simon Frank offered the December 2008 BOD minutes for corrections and approval. Corrections were noted. Clarifications from Cindy Wilson were noted in a revised set of minutes presented at the meeting.

Cindy Wilson gave an update of one item from her December report: she said that Becky McPeek is responsible for producing the membership directory. In that capacity, she is soliciting ads for the directory. She noted that Becky McPeek has a smooth process in place for this task and is doing an excellent job.

**MOTION:** Kathleen Winters moved and Cindy Wilson seconded that the December BOD minutes be approved as corrected. The motion passed unanimously. Kathie Simon Frank will make the corrections and will re-send the corrected minutes to the Board.

**Treasurer's/Finance Report** (Miki Peine)

Miki Peine reviewed the Finance Committee's report. We are receiving income from show Sponsors, membership renewals and new memberships, and show registrations. Individuals are reporting the GL codes more accurately and that means the record-keeping is more accurate. Miki Peine stressed that we need to watch expenditures. She will bring the budget back to the Board in February. She said it is close to being right. She raised the question about where Linda Lysdahl's expenses show up in the budget and said she would locate this budget item. She said that in-kind donation forms should be filled out for gifts/donations valued at \$50 or more.

**Business Manager's Report**

There was no report.

**Show Coordinator's Report** (Linda Lysdahl)

The number of sponsors increases and decreases. Currently, we have 69 sponsors in all, 55 of which have paid their fee. The total amount of the sponsorships, when all have paid, will be \$51,000.

Linda Lysdahl emphasized that the 2010 Show Manual must be started. She asked for Board input to the current draft. The Board went through the document with Linda Lysdahl page by page and made suggestions, which Linda recorded. There were some revisions to the considerations for Show Committee Recognition in the year of service and the following year. Linda will make corrections and revisions based on the input.

**Show Reports** (Linda Wines [2009], and Jill Schultz and Jan Walstrom [2010])

Linda Wines (2009 Show) reported that there have been varied responses to the registration process on MemberClicks. As of January 18<sup>th</sup>, 131 people were registered for the June show and conference.

**MOTION:** Cindy Wilson moved and Char Wenger seconded to accept the new rate structure that Linda Wines circulated. Motion passed unanimously.

Jill Schultz and Jan Walstrom (2010 Show) reported that they are getting designs for the 2010 quilts and are reviewing them. They will bring ideas to the Board. The goal is to have the 2010 quilt done early. The 2010 Show committee will have a brief introductory meeting on Saturday, February 7<sup>th</sup>. The first full meeting of the 2010 committee will be on Saturday April 4<sup>th</sup> from 1:30 - 2:30 pm.

**President's Report** (Mary Brandt)

Mary Brandt clarified that members must have paid their membership dues by December 1<sup>st</sup> each year in order to be eligible to register for the show during the membership period.

In December, the proposal that Show Chair/Co-Chairs be part of the Board of Directors with one vote for the position was tabled. It was proposed that this not be an elected position, but rather, designated as one of the Show Chair(s)' responsibilities and limited to one year. Mary Brandt looked into this and discovered that such a change would require a change in the By-Laws, and, as such, would have to be brought to the whole membership for a vote. However, the BOD can appoint them as non-voting members of the Board of Directors. Miki Peine suggested that at least one show Chair from each show should also come to the finance committee meeting each month. The Board decided to add these tasks to the Show Chair(s) job duties. Their positions will be advisory to the BOD. Linda Lysdahl will add these duties to the Show Chair job descriptions.

Mary Brandt reported that Minnesota Quilters, Inc. received \$200 from the Dollars for Doers program at Blue Cross/Blue Shield. She suggested we announce that members ask their employers if their company has a similar money-raising program to help non-profits like MQ.

**Operations Directors' Report** (Kathleen Winters)

The Board was asked if they had ideas of volunteers who could be interviewed. Names should be sent to Marilyn Orlich, Volunteer Coordinator.

We need to find a way to thank our volunteers, especially if considerations are eliminated.

We need someone to watch the door on Thursday evenings and Saturday mornings when the outside doors into the Textile Center are locked. We need to make sure that all who come to the meetings can get into the building.

Char Wenger said that next month the Board needs to begin considering who would be selected as Volunteer of the Year. The chosen Volunteer of the Year is announced at the April 2009 meetings.

**Communications Directors' Report** (Yvonne Curran and Cindy Wilson)

Cindy Wilson said that a Bulletin Board could be added to the MQ web-site. It would have to have a disclaimer that MQ is not responsible for the contents. The Bulletin Board could include announcements about people looking for helpers on special projects or for fabric for projects, etc.

### **Education Director's Report (Sue Rutford)**

Sue Rutford reported that meetings are planned through September 2009.

Sue Rutford said that slips of paper would be available at the February meetings showing directions for getting to the Thursday, March 4<sup>th</sup> MQ meeting in Eagan. She will ask MemberClicks to send all members an e-mail reminding them of the off-site location for the March 4<sup>th</sup> Thursday evening meeting. She will also make announcements at both February meetings about the March meeting change of venue.

### **Past President's Report (Linda Wines)**

Linda Wines reported that Yvonne Curran has agreed to be a candidate for President Elect of MQ.

Linda Wines asked for permission to see the number of members and to request reports of members from MemberClicks. She was told this could be done.

### **President Elect's Report (Char Wenger)**

Char Wenger wants to include information in the next Show Booklet regarding the deadline for applications for the Charter Member Scholarship. The deadline for applying for the scholarship should be November 1<sup>st</sup> so that the winner can be chosen in time to get priority registration for classes at the Show. Announcing the scholarship in the June show booklet would give people a heads-up about the opportunity to apply. Char Wenger said she would send the information to Janet Watt to include scholarship information in the 2009 Show booklet.

**MOTION:** Char Wenger moved and Kathleen Winters seconded to grant \$500 to Community Quilters at United Methodist church in Blaine to purchase batting and fabric. Sue Rutford amended this motion to give \$250 for batting and fabric. A vote was taken on the amended motion. Motion passed. \$250 will be given to Community Quilters in Blaine.

Mary Brandt adjourned the meeting at 9:20 pm.

The next Board meeting will be on Tuesday, February 17, 2009 6 pm for socializing; 6:30 pm for the start of the meeting.

Respectfully submitted,  
Kathie Simon Frank  
13 February 2009

At the Board meeting on Tuesday, February 17, 2009, these minutes were approved with the addendum (see below) attached.

Addendum. **E-Mail MOTION** a week after the BOD meeting

Via e-mail (1/26/09 at 9:02 am) Char Wenger moved and Linda Wines (1/26/09 9:28 am) seconded the motion to grant a request for \$400 to the Eagan High School Quilt Exhibit (see request below). Mary Brandt, Yvonne Curran, Miki Peine, Sue Rufford, Linda Wines, and Kathleen Winters voted “aye” for the motion. [Note: I appear not to have voted via e-mail, though I also support the motion. Kathie Simon Frank]

Via e-mail (1/26/09, 9:02 am) Char Wenger wrote:

Please find attached a grant request from Laura Nagel for the Eagan High School Quilt Exhibit in March. We have donated to this exhibit in the past. It is a quilt show to celebrate Women's History Month. Since this one is somewhat time sensitive and I won't be at the February Board meeting to present it, I am proposing approving this via e-mail.

That said, I would like to make a motion to grant this request for \$400 to the Eagan High School Quilt Exhibit.

Thank you.

Charlotte Wenger  
President-Elect  
Minnesota Quilters, Inc.  
651-481-2828 (W)  
763-757-7888 (H)

Results of vote:

1/26/09 9:14 am from Kathleen Winters  
I will support this grant.  
Kathleen M. Winters, MA, LICSW, CCM, LADC, NCC  
Sr. Case Manager  
R472  
3535 Blue Cross Road  
Eagan, MN 55122-1154  
1-888-856-7568  
651-662-0756 (fax)  
e-mail Kathleen\_Winters@bluecrossmn.com

1/26/09 9:26 am from Miki Peine  
Char,  
I support the grant to Eagan High School Quilt Exhibit.  
Miki

1/26/09 9:28 am from Linda Wines

I second the motion.

Discussion: Especially since we are planning to meet there for our March meeting, I think we should continue to sponsor this.

Unless someone raises a good point that would make me want to reconsider, I would then vote Yes.  
Linda Wines

1/26/09 10:09 am from Mary Brandt

I vote yes to the grant.

1/27/09 5:33 pm from Yvonne Curran

I support this request.

Yvonne

1/27/09 9:41 pm from Sue Rutford

I support the grant request, also.

Sue Rutford

## GRANT REQUEST FORM

### **Minnesota Quilters, Inc**

#### **Grant Request Form**

- Funds are for the benefit of members of Minnesota Quilters, Inc.; a majority of participants must be MQ members.
- All requests are subject to review by the MQ Board of Directors.
- All requests are subject to availability of funds.
- Review will take place at the first regular board meeting following receipt of request.
- Receipts or invoices for expenses and proof of completion (such as photos of event or quilts) are required.
- Photographs submitted may be published in the MQ newsletter; submission of request assumes consent for publication.

Guild/group name: Eagan High School

Location (town or city or county) Eagan High School

Number of members in group: 2300 students at high school

Number of MQ members About 12 volunteers help with the show

(must provide names and membership numbers if requested)

Contact person

Name: Laura Nagel

Address: 7885 Lower 139<sup>th</sup> Ct. W., Apple Valley, MN 55124

Phone: H: 952-997-6630 W: 651-683-6933

Email: laura.nagel@district196.org

Dollar amount requested: \$400.00

Date of event: March 2 – March 20, 2008

Location of event: Eagan High School Library, 4185 Braddock Trail, Eagan, MN 55123

Purpose of event: This is our 14th annual quilt show to celebrate Women's History Month. The exhibit is open to students, teachers, parents, the community, and all quilters. Other schools, women's organizations, and senior citizens groups schedule field trips to this exhibit. It exposes a variety of

viewers to the art of quilting and promotes quilting as a viable means of expression for women's history.

The city of Eagan has publicized it in their new community magazine, and the Eagan Visitors Bureau has highlighted it as an activity to include in any March travel to the area. Last year this publicity brought over 100 additional visitors to the show.

Outline of event (use the back of this sheet if you need more space):

Each year we exhibit over 60+ quilts, and feature a Minnesota Quilter, her work and a lecture. This year I have asked Lynette Jensen of Thimbleberries to be our Quilter of the Year. I have coordinated with the MQ Education Director so we can have the March evening membership meeting at Eagan High School. I have reserved the auditorium to accommodate a large crowd and have invited 3 quilt vendors, the MQ Merchandise committee, and the Raffle Quilt to be a part of the program. Lynette will be exhibiting her personal work as well as examples of her newest patterns & books. Her lecture will focus on Decorating with Quilts and she will have numerous examples. The lecture is free, and a reception of punch and light refreshments will follow.

Funds will be used for publicity & exhibit programs, ribbons for Viewer's Choice and Students' Choice, insurance rider, and refreshments. Usually we host about 125 guests at the lecture, but because we are combining with the MQ membership meeting, I am expecting 250-300 guests, which will necessitate more paper goods, cake, coffee, nuts, etc.

Thank you for thoughtfully considering this grant request.

It has always been a pleasure to work with Minnesota Quilters in co-sponsoring this event.

Happy Quilting,  
Laura Nagel